



CIVIL SERVICE SPORTS COUNCIL VOLUNTEER COMMITTEE

Summary of key agenda items discussed at the Volunteer Committee Meeting held on 22 Feb 2023

The meeting consisted of one key discussion item – the development of a Volunteer Training Platform. Regional representatives were given the opportunity to share thoughts and give feedback on questions sent out in advance. The Committee was also updated by Head Office on the Volunteer Roles and Responsibilities work and the introduction of bid funding for Area grants.

1. Training Platform

The feedback received in advance from the local discussions held by the VC Regional reps was shared and discussed. The plan is to launch the training system by the end of June 2023.

The key themes in the feedback, and also discussed at the meeting, were:

- The need for some bespoke training for CSSC volunteer roles.
- Undertaking face to face training where possible.
- Training modules that volunteers can 'dip in and out' of.
- Training and accreditation may be helpful for younger volunteers.
- Communication and delivery planning for the platform are critically important.

2. Roles and Responsibilities

Head Office has presented to all Regional Conferences on the responsibilities of being a volunteer and how Head Office are working to ensure that the right support and guidance was put in place to protect our volunteers in all that they do. The next stage is the development of a CSSC volunteer data protection policy and supporting data processing agreements.

3. Bid Funding

Bid funding for Area Association grants is proposed to be introduced for the second half of 2023. The approach has been passed to the Resources Committee for approval following which there would be further guidance and processes developed which would be well communicated in ample time to volunteers.

4. Hot topics and Best Practice.

This session is an opportunity for Regional Representatives to voice feedback and concerns that have been raised throughout their Areas and Regions. This meeting primarily focussed on sharing ideas and best practice for making local events more inclusive, specifically around alcohol related events and being inclusive of all faiths / no faith when planning meetings or activities.

A reminder to all volunteers and members that our [Volunteer Improvement Plan](#) and our [Sport Improvement Plan](#) have been published and are available on our website!