

Expenses Reimbursement Policy

Central East Lanc's area association (AA) will make a contribution towards admission costs to:

- Popular music concerts
 - North West regional theatre shows
 - Blackburn Ice Rink
1. All reimbursement/contribution claims must be made to the area association treasurer either via email or by post at the address given on the form.
 2. All requests for refunds to be paid by cheque must be accompanied by a stamped addressed envelope (SAE) to allow payment return.
 3. All requests must be on the appropriate form.
 4. All reimbursement/contribution claims must be received by the treasurer within three months of the event taking place (No advances of cost will be made).

A reimbursement or contribution payment will only be made against the following that don't already attract any other form of discount:

- Sporting events
- Popular music concerts
- North West regional theatre tickets
- Blackburn Ice Rink tickets

North West region will reimburse reasonable travel costs (based on the CSSC volunteer mileage rate) for participating in sporting events at regional qualifier level.

All reimbursement/contribution claims must be made to the regional treasurer on the appropriate form, and within three months of the event taking place.

Music concerts

To receive a contribution toward the admission cost of a musical event the ticket must not have already received a CSSC subsidy.

Only the member / linked member may apply in their own right. £5.00 is the maximum you can claim on any ticket costing up to £30.00, £10.00 is the maximum you can claim on any ticket costing over £30.01.

Each member / linked member is entitled to a maximum of four refunds in a 12 month period from a combination of Concert, NW Theatre and Ice rink events. All claims must be accompanied by the ticket.

North West regional theatres

To receive a contribution towards the admission costs to a North West regional theatre show the ticket cost must not have already received a CSSC subsidy. All claims must be accompanied by the ticket.

Only the member / linked member may apply in their own right. £5.00 is the maximum you can claim on any ticket costing up to £30.00.

£10.00 is the maximum you can claim on any ticket costing over £30.01. Each member/linked member is entitled to a maximum of four refunds in a 12 month period from a combination of Concert, NW Theatre and Ice rink events.

Blackburn Ice Rink

To receive a contribution of 50% on the admission costs to the Blackburn Ice Rink, the ticket must not have already received a CSSC subsidy. All claims must be accompanied by the ticket.

Only the member / linked member may apply in their own right. £10.00 is the maximum you can claim on any ticket.

Each member / linked member is entitled to a maximum of four refunds in a 12 month period from a combination of Concert, NW Theatre and Ice rink events.

A maximum of 4 tickets per person per claim.